

**Through Special Messenger**

**By Speed Post**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

F.No. 5-2/2018-Genl

Ansari Nagar, New Delhi-29  
Dated:

**MEMORANDUM**

**Subject:- Final Minutes of the 2<sup>nd</sup> meeting of the Central Institute Body of AIIMS held on 10.12.2018 at 5:15 P.M. in the Dr. Ramalingaswami Board Room, AIIMS, New Delhi.**

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The Final Minutes of 2<sup>nd</sup> meeting of the Central Institute Body held on 10.12.2018 at 5:15 P.M., in the Dr. Ramalingaswami Board Room, AIIMS, New Delhi as approved by the Chairman of the Central Institute Body is being circulated to Chairman and all the Members of the Central Institute Body for information.



**(PROF. RANDEEP GULERIA)  
DIRECTOR &  
MEMBER SECRETARY**

**Encl: As above.**

The Chairman and all  
Members of the Central Institute Body, AIIMS

**Minutes of 2<sup>nd</sup> meeting of Central Institute Body of AIIMS held at 5:15 P.M. on 10<sup>th</sup> December, 2018 under the Chairmanship of Hon'ble Union Minister of Health and Family Welfare.**

2<sup>nd</sup> meeting of Central Institute Body (CIB) of AIIMS was held at 5:15 P.M. on 10<sup>th</sup> December, 2018 in Dr Ramalingaswamy Board Room of AIIMS, New Delhi under the chairmanship of Shri J P Nadda, Hon'ble Union Minister of Health & Family Welfare, Govt. of India. The following members of CIB were present:-

- 1) Shri Jagat Prakash Nadda -- President  
Hon'ble Union Minister of Health & Family Welfare  
Government of India, Nirman Bhawan,  
New Delhi – 110011
- 2) Prof. Ram Gopal Yadav -- Member  
Hon'ble Member of Parliament (Rajya Sabha)
- 3) Shri Ramesh Bidhuri -- Member  
Hon'ble Member of Parliament (Lok Sabha)
- 4) Smt. Preeti Sudan -- Member  
Secretary to the Govt. of India,  
Ministry of Health & Family Welfare,  
Nirman Bhawan,  
New Delhi – 110011
- 5) Shri R K Vats -- Member  
Addl. Secretary and Financial Advisor  
Govt of India  
Ministry of Health and Family Welfare  
Nirman Bhawan, New Delhi – 110011
- 6) Prof. Yogesh Kumar Tyagi -- Member  
Vice Chancellor  
University of Delhi, Delhi – 110007  
(Ex-Officio)
- 7) Dr. Mahesh B. Patel -- Member  
F-001, Shilalekh Society  
Opposite Police Stadium  
Shahi Baug,  
Ahmedabad-380004
- 8) Prof. Sanjeev Misra -- Member  
Director,  
All India Institute Medical Sciences,  
Basni Industrial Area,  
Phase-2, Jodhpur, Rajasthan-342005
- 9) Prof. P.K. Singh -- Member

Director,  
All India Institute Medical Sciences,  
Phulwari Sharif, Patna, Bihar-801507

- 10) Prof. Nitin M. Nagarkar -- Member  
Director,  
All India Institute Medical Sciences,  
Great Eastern Rd, AIIMS Campus,  
Tatibandh, Raipur, Chhattisgarh-492099
- 11) Prof. Gitanjali Batmanabane -- Member  
Director,  
All India Institute Medical Sciences,  
Sijua, Patrapada, Bhubaneswar-751019
- 12) Dr Dipika Deka -- Member  
Director,  
All India Institute Medical Sciences,  
Kalyani, West Bengal
- 13) Maj General (Dr) Vibha Dutta -- Member  
Director,  
All India Institute Medical Sciences,  
Nagpur
- 14) Shri Arun Singhal -- Member  
Addl. Secretary, PMSSY,  
Ministry of Health & Family Welfare,  
Nirman Bhawan,  
New Delhi - 110 011
- 15) Shri Sunil Sharma -- Member  
Joint Secretary, PMSSY,  
Ministry of Health & Family Welfare,  
Nirman Bhawan,  
New Delhi - 110 011
- 16) Prof. Randeep Guleria -- Member-Secretary  
Director,  
All India Institute of Medical Sciences  
Ansari Nagar  
New Delhi -110 029

Following members could not attend the meeting:-

- 1) Shri Parvesh Sahib Singh Verma, -- Member  
Member of Parliament (Lok Sabha)
- 2) Shri R. Subrahmanyam -- Member  
Secretary, Deptt. of Higher Education,  
Ministry of HRD

- 3) Dr. (Smt.) Vijay Laxmi Saxena -- Member  
Coordinator Bioinformatics Infrastructure Facility Centre of DBT  
Government of India, Head of the Deptt. of Zoology  
Dayanand Girls P.G. College  
Kanpur – 208 002 (U.P.)
- 4) Dr M K Bhan -- Member  
Former Secretary, Dept. of Biotechnology  
M/s Science & Technology
- 5) Dr S Venkatesh -- Member  
DGHS  
Govt of India  
Nirman Bhawan, New Delhi
- 6) Dr D S Rana -- Member  
Chairman, Board of Management  
Sir Ganga Ram Hospital, New Delhi
- 7) Dr. D.G. Mhaisekar -- Member  
Vice Chancellor, Maharashtra University of Health Sciences,  
Dindori Road, Mhasrul  
Nashik – 422 004.
- 8) Dr. N. Gopalkrishnan -- Member  
Professor (Nephrology)  
Madras Medical College  
Chennai
- 9) Dr Sarman Singh -- Member  
Director, All India Institute of Medical Sciences  
Bhopal
- 10) Dr Ravi Kant -- Member  
Director, All India Institute of Medical Sciences  
Rishikesh

Dr. V.K. Bahl, Dean (Academic) AIIMS New Delhi, Dr. D.K. Sharma, Medical Superintendent AIIMS New Delhi were also present as a special invitee during the meeting. Shri Subhasish Panda, Dy. Director (Admn.) and Shri Neeraj Kumar Sharma, Sr. Financial Adviser, AIIMS, New Delhi were also present during the meeting.

At the outset, the President welcomed all the members and officers to the Central Institute Body meeting of AIIMS. Director AIIMS welcomed the



President and all the members present. With the permission of the President, agenda was presented for discussion by the Director, AIIMS as under:-

1. **Item No.CIB-2/1: Confirmation of 1<sup>st</sup> CIB meeting held on 16.07.2018:**

All the members were requested to confirm the minutes of 1<sup>st</sup> meeting of CIB held on 16<sup>th</sup> July, 2018. As none of members raised any objection, minutes of 1<sup>st</sup> meeting were accepted as confirmed.

2. **Item No.CIB-2/2: Action Taken Note on decisions taken in 1<sup>st</sup> CIB meeting held on 16.07.2018:**

The action taken on the decisions of 1<sup>st</sup> CIB meeting were noted along with the following directions:

a. Agenda 1 (Review of financial, physical and recruitment progress):

Additional Secretary, MoHF&W stated that in 1<sup>st</sup> meeting of CIB, all AIIMS were requested to compare their DPR works with awarded works and check if some DPR works have not been yet started. Decisions should be taken regarding the necessity of taking up left over works and then it should be certified that the remaining works are not needed or they should be awarded quickly in order to avoid cost escalation. The President stressed upon all AIIMS to confirm within a week time. Additional Secretary also requested all AIIMS to submit resolutions passed by their IB and GB for adopting CIB decisions within a week.

b. Agenda 4 (Creation of post of CVO): AIIMS Delhi may examine the desirability of creating the post of CVO in view of the impending Court Case and inform the Ministry.

3. **Item No.CIB-2/3: Review of Financial, Physical and Recruitment**

**Progress:** Addl. Secretary, MOHF&W submitted that physical progress of many projects in different AIIMS have reached upto 99% or above and is stuck at this level for quite some time. Addl. Secretary further submitted that the timelines for completion in new AIIMS are stringent and therefore, the Director of different AIIMS should take up different issues encountered for review by the Committee under the chairmanship of Chief Secretary. The President stressed upon the need of review by Director AIIMS to ensure

timely completion of projects, especially in new AIIMS. Addl. Secretary also submitted that the scheduled date of completion of different projects should not be extended without proper justification. He further suggested that the new AIIMS may prepare catch up plans in case of delay and monitor progress of the projects accordingly. DPRs should be prepared carefully and inter departmental issues should be sorted out before approval of DPRs. AIIMS planning to start classes/ OPD next year must send proposals for creation of posts immediately.

In regards to recruitment of faculty, the President desired to know whether any policy level changes are required for improving the positions of faculty in different AIIMS. It was clarified by Directors that faculty has been leaving only if they are on contract and they secure regular appointments. Some have quit on getting appointments in other INIs closer to their home states. No systemic changes are warranted to attract faculty.

4. **Item No.CIB-2/4: Measures to improve faculty strength in new AIIMS**

CIB was intimated that a Committee of Directors under the chairmanship of Director AIIMS, New Delhi has deliberated the issue as decided by CIB in its 1<sup>st</sup> meeting and has preferred two cycles each of regular and contractual recruitment. The regular recruitment may be done at institute level while combined contractual recruitment may be done. Director AIIMS Nagpur suggested that a combined selection committee for regular recruitment may not be desirable, however, the same may be carried out on regional basis to address regional preference of faculty members. The President desired as there are serious shortage at senior level faculty members, all Directors of AIIMS may discuss the issue immediately and suggest suitable methodology without compromising the quality. While devising this methodology, focus on combined regular recruitment at fixed periodicity must be maintained so that critical shortage at senior faculty levels can be addressed.

5. **Item No.CIB-2/5: Standard Staffing Pattern for new AIIMS:** DDA AIIMS, Delhi submitted that the details of posts of faculty and non-faculty members for 960 and 750 bed hospitals have been included. Secretary HF&W desired that the break-up of posts desired in different phases may



also be demarcated with year wise details. It was also decided that the posts of Director, DDA, MS, FA, SE and CAO may also be included in the standard staffing pattern.

6. **Item No.CIB-2/6: Proposal for transfer of procurement of Medical Equipment's activity from Ministry to AIIMS:** DDA AIIMS Delhi submitted that the committee of Directors of different AIIMS have recommended that mentor AIIMS may take up procurement requirement of new AIIMS with M/s HITES as PSA (Procurement Support Agency). Secretary, HF&W desired that the major equipment may be procured by AIIMS Delhi. Director AIIMS submitted that there are constraints in AIIMS Delhi as it has its own requirement of early commissioning of NCI and other new blocks are coming up, which are otherwise getting delayed. Director AIIMS Nagpur stated that some equipment supplied by M/s HITES is of no use at present as the buildings are not ready. She also submitted that equipment procured now would get outdated by the time the infrastructure and faculty is in position. Secretary HF&W stated that M/s HITES must make procurement action in consultation with the users. Additional Secretary stated that NITI Aayog has also mooted the model of wet lease and life cycle cost for procurement of medical equipment. Director AIIMS submitted while concept of life cycle cost has been worked out in some of equipment, the concept of wet lease may not be appropriate in academic institution like AIIMS as wet lease works on outsourced basis and the Resident doctors then will not get any experience of working on such equipment which would be detrimental to education and research. The President desired that suggestion of NITI Aayog may be examined separately and may be included as an agenda note in the next CIB. The President desired that Director AIIMS Jodhpur and Raipur may deliberate and submit their joint recommendation on major (high value) equipment which would be procured through AIIMS Delhi while the rest are procured by the respective Institutes/Mentor Institutes.

7. **Item No.CIB-2/7: Revision of the Guidelines for procurement of Medicines and Medical Equipment and Installation:** CIB approved the proposal.
8. **Item No.CIB-2/8: Proposal for approval of payment of Dress/Uniform Allowance, Nursing Allowance, Academic Allowance and Conveyance Allowance:** CIB was informed that these proposals were placed before CIB in its 1<sup>st</sup> meeting on 16.07.2018, however could not be decided. The CIB approved all the proposals in accordance with orders issued by government of India except for academic allowance, which will be taken up separately.
9. **Item No.CIB-2/9: Adoption of Recruitment Rules for new AIIMS:** CIB agreed with the proposal for adoption of Recruitment Rules of all the posts of AIIMS, New Delhi for the corresponding posts in all new AIIMS, with prospective effect. Any ongoing recruitment for which posts have been advertised may be completed on the basis of pre-revised RR. Problems encountered by any AIIMS may again be brought before CIB.
10. **Item No.CIB-2/10: Engagement of new Executive Agencies for setting up of upcoming AIIMS project under PMSSY by modifying EOI eligibility criteria:** After detailed deliberation on the options available for engagement of Executive Agency including global tenders, the CIB approved to relax the condition restricting the assignment of only upto 3 AIIMS to the empanelled PSUs – M/s NBCC, M/s HSCC and M/s HITES. CIB also desired that the users should be involved right from the beginning and there should be close monitoring of the works.
11. **Item No.CIB-2/11: Synchronization of counselling schedules of NEET/AIIMS:** AIIMS Delhi made a presentation contending that synchronization of counselling of NEET and AIIMS is already being done at present. However, as far as common counselling is concerned, it may not be possible technically as the two are separate exams and therefore have separate merit list. Secretary HF&W stated that NIC has developed the requisite algorithm/software that worked flawlessly during NEET SS counselling and AIIMS Delhi may call upon NIC for detailed deliberation.



CIB agreed that the issue may be brought before the President of CIB for decision after a detailed deliberation and technical examination.


12. **Item No.CIB-2/12: Payment of Stipend to Foreign National Students admitted in PG Courses in medical sciences in India:** After the detailed deliberation, the CIB agreed that a detailed note may be sent on the issue to MEA through MOHF&W by AIIMS, Delhi.
13. **Item No.CIB-2/13: Involving public/private sector and voluntary/social organizations in maintenance/upkeep/upgradation of wards/facilities of AIIMS under CSR/Gift/Donations etc:** CIB approved the proposal.
14. **Item No.CIB-2/14: Adoption of “Rogi Kalyan Samiti/Hospital Management Society” Model for better hospital management and patient care:** CIB approved the proposal and decided that PMJAY reimbursements may also be added to the sources of finance.
15. **Item No.CIB-2/15: Improving experience of patients in AIIMS “Greeting and treating with a smile and care:** CIB approved adoption of measures contained in paragraph III of the agenda note by all AIIMS.
16. **Item No.CIB-2/16: Deployment of Common Hospital Management Information System (HMIS):** DDA AIIMS Delhi submitted that AIIMS Delhi has implemented various IT modules, however as isolated modules. There is need to implement common HMIS. CIB agreed with common HMIS to be implemented in different AIIMS with AIIMS Delhi as lead. Secretary HF&W stated that AIIMS Delhi may evaluate the software developed by both C-DAC and NIC and consider suitably customizing it to the needs of AIIMS. The software developed finally should be open-source so that AIIMS may act as hub, with other District level hospitals adopting it at later stage.
17. **Item No.CIB-2/17: Proposal for funding of new AIIMS and other New Projects in INIs through HEFA:** CIB approved the proposal.

18. **Item No.CIB-2/18: Deputing SRs from 6 functional AIIMS to AIIMS Raebareli:** After detailed deliberation, the CIB agreed that it may not be viable to depute SRs to AIIMS Raebareli and options of providing posts of SRs on loan to Raebareli from other other AIIMS for recruitment by Raebareli or any other option may be explored.
19. **Item No.CIB-2/19: Proposal for approval of payment of Hospital Patient Care Allowance/Patient Care Allowance to the Employee of AIIMS New Delhi:** The CIB desired that the issue may be kept on hold as the issue has been taken up with the Department of Expenditure. However, for all AIIMS including those that came into existence after 30.6.2017, HPCA may be paid to group C employees upto the grade pay of Rs. 2800/- (Level 5) in order to ensure parity with AIIMS Delhi.
20. **Item No.CIB-2/20: Adoption of CCS Rules 1993 in AIIMS to provide an institutional mechanism for grievance redressal:** CIB approved the proposal.
21. **Item No.CIB-2/21: Transfer of Project Cell posts except Deputy Director (Administration) to respective AIIMS:** CIB noted the proposal for constitution of selection committee of appropriate level in each AIIMS for selection of officers at Project Posts (except for Deputy Director Administration) and subsequent action for filling up of these posts by each AIIMS.
22. **Item No.CIB-2/22: Streamlining the recruitment process of non-faculty (technical) by new AIIMS to attain speedier and better outcomes:** CIB desired that in order to attain speedier outcomes in recruitment of non-faculty (technical) cadre, the different cadres may be bifurcated into groups by AIIMS Delhi within 15 days. Each of these groups then shall be assigned to different AIIMS who shall recruit such cadres centrally for all AIIMS. Such recruitment exercise should take place at regular intervals throughout the year.



23. **Item No.CIB-2/23: Replacing the word “Mentoring Institute” with “Any other Institute of National Importance” in the order dated 01.05.2015:** CIB approved the proposal.
24. **Item No.CIB-2/24: Proposal for amendments in AIIMS Rules/Regulations suggested by Dr Balram Airan Committee:** The proposal for amendment in AIIMS Rules and Regulations as suggested by Dr Balram Airon Committee of AIIMS Delhi was deliberated by CIB and it was decided that the amended Rules and Regulations are to be sent to MOHF&W for legislative vetting. It was decided that at serial no 5 in constitution of GB, the phrase concerned Additional Secretary/Joint Secretary may be placed, instead of writing the specific designation. For recruitment of faculty members, Combined Central/Regional Committee may be added to Standing Selection Committee in view of agenda no: CIB-2/4 above.
25. **Item No.CIB-2/25: Enhancement in consolidated salary of Contractual Faculty Members in AIIMS:** The proposal for enhancement in consolidated salary of contractual faculty members from existing Rs 1,00,000/- to Rs 1,75,000/- was deliberated. CIB asked AIIMS Delhi to refer the case details to the Ministry for approval of IFD and authorised the President to take a final decision.
26. **Item No.CIB-2/26: HR Sub-Committee:** CIB considered the matter and decided that all the appointments of faculty may be decided by HR sub-committee, while other cases like personnel/disciplinary matters etc may be continued to be dealt by the GB.

  
(Prof. Randeep Guleria)  
Director &  
Member Secretary  
Central Institute Body, AIIMS

  
(Jagat Prakash Nadda)  
Hon'ble HFM &  
President, Central Institute Body,  
AIIMS